

**ELECTRIC VEHICLE SUBCOMMITTEE MEETING MINUTES**  
(Subcommittee of the Lebanon Energy Advisory Committee)

**West Meeting Room, CITY HALL**  
**August 8, 2019**  
**4:00 PM**

**MEMBERS PRESENT:** Meghan Butts, Greg Ames, Peter Beardsley

**MEMBERS ABSENT:** None

**STAFF PRESENT:** Tad Montgomery

**GUESTS PRESENT:** Clifton Below, LEAC Chair, Christopher Nihan, ChargePoint

**CALL TO ORDER:** Meeting called to order by Meghan Butts at 4:06 PM.

**APPROVAL OF MINUTES:**

Tad had two minor edits to the 7/11/19 draft minute (replace “est” with “Estimated”, add “Assistant Mayor, LEAC chair” after Clifton’s name). Peter moved to accept the July minutes with these edits, Greg seconded. Approved unanimously (3-0).

**If any action is taken by the Subcommittee, list motions and votes:**

1. Chris Nihan discussed ChargePoint’s interest in applying for Volkswagon Diesel Settlement Appendix D funds to build a charging station in Lebanon.
2. Tad discussed conversations with ChargePoint’s references and additional documents he received from ChargePoint.
3. Tad has spoken with ReVision Energy who will provide an estimate for installing 1-5 L2 charging stations in the lower lot behind City Hall.
4. Clifton mentioned that he has spoken with another charging system vendor, Greenlots, who is interested in meeting with the subcommittee next week.

**ACTION ITEMS:**

1. Greg – 7/11/18 – Check with Hanover for detailed report (date/time) of charging station use. Est price of a Chargepoint station (purchase and lease).
2. Tad – 7/11/18 – Ask Shaun/Paula if ticket person can survey electric vehicles in public lots around City Hall/Colburn Park. Ask Rick (City electrician) for estimate of 200A panel upgrade upgrade/charger installation costs. Contact Electrify America for status of application.
3. Clifton – 7/11/18 – Contact Itron and Liberty about data network capacity for EV billing. Contact downtown business to gauge interest in sponsoring charging station installations.

4. Meghan – 7/11/18 – Contact Drive Electric NH to attend 8/8 subcommittee meeting.

**NEXT MEETING:**

The subcommittee did not schedule its next meeting.

**ADJOURNMENT:**

A motion was made by Peter to adjourn the meeting at 5:46 PM. The motion was seconded by Greg. The motion was unanimously approved (3-0).

Respectfully submitted,  
Gregory Ames  
Clerk (Recording Secretary)