

FINAL

**CITY OF LEBANON
BOARD OF CEMETERY TRUSTEES
TUESDAY, May 14, 2019
CITY HALL, COUNCIL CHAMBERS
5:00 PM**

MEMBERS PRESENT: Susan Painter (Chair); David Muzzy; Fran Hanchett; Caitlyn Hauke; Antonio Palazzo

MEMBERS ABSENT: None

STAFF PRESENT: Kelly Crate (Administrative Services Manager, Public Works)

OTHERS PRESENT: Lorraine and Lawrence Kelly, Barbara Hirai

1) CALL TO ORDER: Chair Susan Painter called the meeting to order at 5:00 PM.

2) APPROVAL OF MINUTES: March 12, 2019 and April 9, 2019

A. MARCH 12, 2019

Page 2, Line 66, to read, "...long-term care"

MOVED by Antonio Palazzo to approve the March 12, 2019 Minutes as amended. Seconded by David Muzzy.

**The MOTION was approved (5-0).*

B. APRIL 9, 2019

Page 3, Line 17, to read, "...were dug up in the Westboro Yard."

MOVED by David Muzzy to approve the April 9, 2019 Minutes as amended. Seconded by Caitlyn Hauke.

**The MOTION was approved (5-0).*

3) General Business

Chair Painter covered several points of general business. There are no plans to spray the cemeteries. Mr. Muzzy noted that this was so people could put the veterans' flags out. They do want it to be mowed.

Chair Painter received an email regarding a cemetery workshop in Plainfield on Saturday, May 18 from 10-12, but she cannot attend. Mr. Muzzy said he would try to go. Those attending need to bring a shovel and gloves.

There still has been no determination as to who owns the fence between the school and the cemetery.

Chair Painter received an email from Ms. Hanchett about Mary Davis, who has worked in cemetery maintenance and would like to attend a Board meeting to talk about her experience with cemetery maintenance and green burials.

The flags will be put out this week if possible.

4) Presentation: Burial Options by Craig Neal, Chief Operating Officer, Norwalk Vault Company/Granite Choices

Mr. Neal gave a very detailed description of the various interment options with related features and benefits. The presentation was broken into four sections:

1. Burial Vault 101 – The reasons Outer Burial Containers are so important to a cemetery

The board members asked questions related to the life span of different options, requirements at other cities and towns, and ordinance requirements.

2. Columbaria – above ground Cremation Niche Choices/Ideas

Mr. Neal noted that New Hampshire is now 70/30 cremation to burial

3. Green Burial

Strictly green burial means no casket, vault, equipment, or embalming with all biodegradable materials. There are many hybrid options at various locations. Several pictures were shown of various green burial locations. The GreenBurialCouncil.com has information.

4. Scattering Garden for cremated remains –floral gardens and brick memorials for scattering ashes

The community members present asked a number of questions related to green burial and scattering gardens. They also asked about City ordinances. Chair Painter explained that the Board was created to address cemetery maintenance and beautification of the cemeteries. The Board will make maintenance recommendations based on the current status of the cemeteries.

Chair Painter stated that there will be special summer meetings, and she will email Kelly Crate with some dates. They will try for two additional meetings in July and August.

5) FUTURE AGENDA ITEMS

The next meeting will be on June 11, 2019.

- a. Cemetery Walks
- b. Maintenance
- c. Expenditures

6) ADJOURNMENT

MOVED by David Muzzy to adjourn the meeting. Seconded by Antonio Palazzo.

****The MOTION was approved (5-0).***

The meeting was adjourned at 7:06 PM.

Respectfully Submitted
Holly Howes, Recording Secretary