

FINAL

PEDESTRIAN & BICYCLE ADVISORY COMMITTEE
TUESDAY, FEBRUARY 5, 2019
KILTON LIBRARY, COMMUNITY ROOM, WEST LEBANON
7:00 PM

MEMBERS PRESENT: Colin Smith (Chair); John Kelleher (Vice-Chair); Erling Heistad (City Council Rep.); Jake Kelleher; Alan Schnur; Marie McCormick; Megan Chapman; Kenneth Warren (Friends of Northern Rail Trail); Clifton Below (Alt.)

MEMBERS ABSENT: Shane Smith (Alt. Council Representative); Sarah Crysl Akhtar

STAFF PRESENT: Rebecca Owens (Associate Planner)

OTHERS: Barbara Hirai (LEAC Streetlight Committee); Karl Kemnitzer; Ariel Arwen (Hartland Energy Committee); Pat McGovern (Mgr. Lebanon Greenway); Rainie Kelly (Former Sustainable Lebanon); Margaret Campbell (UVD and Lebanon Resident)

1) CALL TO ORDER:

Chair Smith called the meeting to order at 7:00 PM.

2) APPROVAL OF MINUTES: January 8, 2019

Amendments: Page 2, line 47-48 (Police Reports): add “Alan Schnur reported one crash for November 2018, the pedestrian fatality that was previously discussed by Ped-Bike”, Page 3, line 5 insert “snowmobile”.

Motion made by Councilor Erling Heistad to approve the January 8, 2019 minutes as presented in the agenda packet, and as amended. Seconded by Mr. Schnur.

****The vote was 7-0.***

3) STUDY ITEMS: (B, D and F)

B. Invitation for Community Input on West Lebanon Ped-Bike Needs:

Ms. Owens facilitated a conversation about the Study Item. She said that there was a mid-scope approval that the planning board shared for the West Lebanon Vision Study (one of the items in the CIT proposal that was reviewed by the Council in 2018). Ms. Owens opened the floor for a discussion to determine the interest level of topics related to the West Lebanon Ped-Bike needs. The questions included engineering and planning, education and awareness, encouragement, enforcement and evaluation as well as addition items for the Committee to address. Topics brought up in the conversation included:

- The Mascoma River Greenway and tunnel project.
- Recreation at Parks in West Lebanon and the need for crosswalks.
- Benches at the Main Library.
- Crosswalks and “walk lights” on Route 12A.
- Cyclists/Walkers on the Mascoma River Greenway.
- Crosswalks, street lights and school bus visibility at the Seminary Road & Jones Ave. intersection.

- The bike path along the edge of Old Pine Cemetery Road.
- Walking Maps.
- Short walking routes not on City streets.
- Crosswalks/markings, parking and bus access on the “Miracle Mile.”
- Route 10 sidewalks/walkways.
- Main Street Crosswalks.

D. City Streetlight Evaluation

Ms. Owens presented an aerial map identifying the location of streetlights in the City and efforts by the City to convert its streetlights to LEDs in public areas, not including school properties. She said the Streetlight Subcommittee created a new policy that was approved by the City Council in October. That policy included the cataloging of City streets and the criteria for determining which lights are candidates for installation, removal or modifications. Mr. Below said the City is looking for public feedback and is setting up a website and holding public forums (the first being held on March 4). A discussion took place identifying streetlights and locations that fit the criteria as well as alternatives for consideration. Ms. Owens asked the committee if a recommendation would be needed to make the data available to the public. Chair Smith asked Ms. Owens to coordinate a meeting so some members of the committee can look into this topic in more detail.

F. PBAC Master Plan Lead for SCIMP meeting 2/28/19

Ms. Owens said the Planning Staff has been meeting about once a month over the past year to determine how it is approaching actions in the Master Plan (outcomes, actions and strategies at the end of each Chapter). She said the Planning Staff is proposing a way to engage Boards more directly with their status report regarding actions and strategies and will be helping to get this information to the public. The Planning Staff is also working to tie the CIP and reporting process together by assigning primary responsibility to a Board or Committee to research their specific Chapter She said each chapter would be broken down to three phases.

This spring the Planning Staff will be asking each Board/Committee to report on the status of their 15 primary outcomes. The next two reporting sessions will include additional outcomes. A draft memo will be going out to each Board/Committee asking that they assign a member to attend one of two training options (the SCIMP Meeting on February 28 or March 7).

5) ADJOURNMENT:

A Motion was made by Ms. McCormick to adjourn the meeting at 9:02 PM.

Seconded by Megan Chapman.

**** The vote on the MOTION passed (8-0).***

Respectfully submitted,
Stuart Kaufman, Recording Secretary