

FINAL

**CITY OF LEBANON  
CITY COUNCIL  
Minutes, Regular Session, January 16, 2019  
City Hall – Council Chambers  
7:00 p.m.**

**MEMBERS PRESENT:** Assistant Mayor Tim McNamara, Councilors Clifton Below, Bruce Bronner, Erling Heistad, Karen Liot Hill, Shane Smith, Jim Winny and Karen Zook

**MEMBERS ABSENT:** Mayor Suzanne Prentiss

**STAFF PRESENT:** City Manager Shaun Mulholland, Deputy City Manager Paula Maville, Planning & Zoning Director David Brooks, Director of DPW James Donison, Assistant Director of DPW Jay Cairelli, Director of Parks & Recreation Paul Coats, Planning Board Chair Keith Davio and Deputy Finance Director Vicki Lee

---

**QUARTERLY BOARD/COMMITTEE REPORTS (4<sup>TH</sup> QUARTER 2018)**

**Assistant Mayor McNamara called this portion of the meeting to order at 6:00 pm.**

The following boards/committees made presentations to the City Council:

Councilor Bonner arrived at 6:10 pm and Councilor Hill arrived at 6:12 pm.

**Planning Board – Keith Davio, Chair**

Chair Davio informed the Council about the following:

- **New Projects:** Alexander and Naomi Hartov at 177 Hardy Hill and BGP Properties LLC at 90-92 Mechanic St.
- **Project Changes/Amendments or Extensions:** Geokon Inc at 11 Mahan St.; ICV-NH LLC at 67 Etna Rd.; Dartmouth Transportation Co. at 13 Labombard Rd.; Carter Golf LLC at 257 Mechanic St. (Houses on the Hill project); Brady Sullivan Prospect Hills at Prospect St.
- **Boundary Line Adjustments:** David Smith/Daniels Moving and Storage at 250 Bank St. Ext.; City of Lebanon and Keith Beardslee at 20 Spencer St.
- **Conceptual Discussions:** Lebanon School District at 195 Hanover St. and HomeCrafters LLC at 40 Hardy Hill.
- **Study Items:**
  - Ways to build and maintain the Master Plan Annual Report.
  - Revising the CIP Process.
  - Updated the Site Plan/Subdivision Regulations to indicate the need to state in the MOTION (or at least in the minutes) why a project extension was approved or denied. There was a lengthy discussion regarding how many extensions should be granted on a project and/or if extensions should have a time limit rule because many projects tie up water and sewer capacity. The importance for having extension rules in the Urban Services area was also discussed, along with a new software application that would allow the Planning Department to keep track of these.
  - Provide input on a Surplus Property Determination for the City property on Hanover St. Extension.
  - Reviewed applicable Zoning Amendments.

- Open Applications: CB Plot 5 at 0 Lafayette St. (RVC FitKids 2).

#### **Conservation Commission – Councilor Heistad**

- City project on Rudsboro Rd.
- DHMC project.
- Reviewed zoning proposals.
- Reviewed and worked to educate the public on herbicide/pesticide control.
- Mr. Donald Lacey has been working on controlling Japanese Knotweed along Baker’s Crossing and Mill Rd.
- Reviewed CSO project on Rte. 12 and found no issues.

#### **Pedestrian/Bicyclist Advisory Committee – Councilor Heistad**

A copy of the complete report was handed out to Councilors and highlighted the following:

- Committee Membership.
- Mall Tunnel.
- 12A sidewalk design.
- MRG.
- Transportation Alternatives Program (TAP) projects
- Public Safety.
- Public Communications.
- Current priorities: West Lebanon – public discussion at Kilton Library in February; Safe Routes to School; Streetlights; Development of regulations to further activate the City’s Complete Streets Policy.
- Future Agenda items and/or projects.

#### **LEAC (Lebanon Energy Advisory Council) - Councilor Below**

- The Streetlight Subcommittee is preparing to do a public rollout to inform residents about omitting/adding street lights. Mr. Mulholland said the City will be looking at street lighting judiciously with regards to public safety.
- Update on Liberty Utilities and Municipal Aggregation.
- Solar RFP (Request for Proposal) is being worked on.

#### **Heritage Commission – Councilor Zook**

- The Fountain Working Group is sunsetting and a Resolution was requested to acknowledge all the hard work and commitment they provided to the City over their many years of service.

#### **EVEC – Mr. Mulholland**

- Briefed the Council on 20 Spencer Street.

---

#### **REGULAR SESSION:**

**Assistant Mayor McNamara called the regular session of this meeting to order at 7:00 p.m.**

#### **1. PLEDGE OF ALLEGIANCE:**

Councilor Zook led the Council in the Pledge.

Assistant Mayor McNamara informed the Council and those present in the Council Chambers that the Airport TIF discussion (item 9D under New Business) would be postponed because some additional information has come forward with regard to potential environmental constraints on the site. Also, New Business items 9A, 9B and 9C will be heard ahead of Old Business item 8B.

**2. PUBLIC FORUM ANNOUNCEMENT:**

Assistant Mayor McNamara made the Public Forum Announcement.

**3. OPEN TO PUBLIC:**

Mr. Peter St. Pierre and Mr. Donald Hemmingway came before the Council to request that Keno be placed on the (March) ballot and explained their reasoning. They were informed about the procedure they would need to follow regarding their request. Their request will be placed on the February 6, 2019 City Council Agenda for the Council to consider whether to move the question forward to the March Ballot. If a decision is made to place the KENO question on the ballot, a public hearing will be scheduled for February 20, 2019.

**4. RESOLUTIONS:** None

**5. ACCEPTANCE OF MINUTES:**

- November 21, 2018 (Regular Session)
- November 27, 2018 (Work Session)
- November 29, 2018 (Work Session)
- December 5, 2018 (Regular Session)
- December 19, 2018 (Budget Hearing)
- January 2, 2019 (Regular Session)

***Councilor Hill MOVED to approve the minutes as written and presented in the January 16, 2019 agenda packet.***

***Seconded by Councilor Bronner.***

***\*The vote on the MOTION was unanimous (8-0)***

**6. APPOINTMENTS:**

- Planning Board: Kathie Romano (Regular Member)

Mr. Mulholland nominated Ms. Romano as regular member of the Planning Board.

***\*The Vote on the nomination was unanimous (8-0).***

- Local River Management Advisory Committee (Mascoma River): Kathie Romano

***Councilor Below nominated Ms. Romano to the Local River Management Advisory Committee (Mascoma River). Seconded by Councilor Smith.***

***\*The vote on the nomination was unanimous (8-0)***

**7. PUBLIC HEARING ITEMS:**

**A. PROPOSED AMENDMENTS TO THE ZONING ORDINANCE FOR COUNCIL**

**ADOPTION** – A public hearing for the purpose of receiving public input and taking action on proposed zoning amendments for adoption by the City Council.

At the October 17, 2018 meeting, the City Council was presented with a number of proposed amendments to the Zoning Ordinance and Zoning Map. The Council took action to accept the amendments as presented and forwarded them for review and comment by the Planning Board, Conservation Commission, and Zoning Board of Adjustment. A legal review/opinion was also obtained.

A follow-up presentation was held with the Council on January 2nd, at which time the following proposed amendments were forwarded for consideration during the public hearing. Mr. David Brooks and Mr. Tim Corwin presented the following amendments to the Council:

- **Amendment #1** – To increase the maximum permitted height in the CBD (**Zoning Ordinance Section 306.3**)
- **Amendment #2** – To eliminate enhanced setback from state highways (**Zoning Ordinance Sections 311.3, 311A.3 and 311B.3**)
- **Amendment #3** – To add PURD as a Permitted Use in the R-O and R-O-1 Districts (**Zoning Ordinance Sections 311.2, 311A.2, 500.B and 501.2.B**)
- **Amendment #4** – To update the Riverbank Protection District regulations pertaining to the use of pesticides, herbicides, and fertilizer (**Zoning Ordinance Section 410.7**)
- **Amendment #5** – To adjust the maximum permitted sign area regulations (**Zoning Ordinance Section 608.4.A.1.a**)
- **Amendment #6** – To adjust regulations pertaining to solar energy systems (**Zoning Ordinance Sections 612.2.C, 612.3 and Appendix A**)
- **Amendment #7** – To revise definition of “family” (**Zoning Ordinance Appendix A**)
- **Amendment #8** – Proposed Zoning Map Change from RL-3 to R-3 for properties located at 388 North Main Street (M/L 8-16) and 386 North Main Street (M/L 8-17). The subject properties are non-conforming to the minimum lot size requirements of the RL-3 District. The primary purpose of the amendment is to match the zoning of these properties with the zoning of similarly sized properties in the surrounding neighborhood. (**Zoning Map Change**)
- **Amendment #9** – Proposed Zoning Map Change from R-2 to CBD for properties located at 3 Seminary Hill (M/L 86-56), 5 South Main Street (M/L 86-55) and a portion of Westboro Yard (M/L 72-5). The primary purpose of the amendment is to extend the CBD to allow the redevelopment of the City-owned properties at 3 Seminary Hill and 5 South Main Street, and to match the property lines of Westboro Yard which is currently split-zoned CBD and R-2. (**Zoning Map Change**)

**Assistant Mayor McNamara opened the public hearing and requested feedback from Councilors first.**

Councilor Zook spoke about Amendment #1 and the 55’ height limit, noting there are two CBD Districts in Lebanon.

Members of the public who presented their concerns were:

- Ms. Kathie Romano (Ward 1): Amendments # 1 and #9.
- Ms. Jolin Kish: Amendment #7. She read the NH NFPA 24.1.1.1 to the Council. Mr. Corwin acknowledged Ms. Kish’s concern and said there was more work to do but suggested this amendment move forward tonight and a better definition of “family” be brought back to the Council next year. The current definition of “family” was read to the Council as it appeared on page 94 of the agenda packet.
- Mr. Robin Carpenter (Ward 3): Amendments #2 and #3.

Mr. Corwin clarified the proposed language, as advised by legal counsel, for Amendment #1 (not in the agenda packet): *\*\*55’ is allowed for any property within the Central Business District that is located in downtown Lebanon and is adjacent to the Mascoma River; and/or is adjacent to one or more of the following primary streets: North, South, East, and West Park Streets, Hanover Street, High Street, Mechanic Street, Mascoma Street, Bank Street, Campbell Street, and Spencer Street; and/or is adjacent to any other street that intersects one of the afore-mentioned primary streets.*

**Hearing no further comments from the public, Assistant Mayor McNamara closed the public hearing.**

Councilors and the Planning Department had lengthy discussions and presented their opinions regarding the concerns of Ms. Romano, Ms. Kish, and Mr. Carpenter, which included Amendments #1, #2, #3, #7, & #9, after which the following actions took place:

## **ACTIONS**

### **AMENDMENTS #4, 5, 6, & 8**

*Councilor Hill MOVED, that the Lebanon City Council hereby approves zoning amendments #4, #5, #6, #8 as presented in the January 16, 2019 Council Agenda Packet.*

*Seconded by Councilor Winny.*

*\*The vote on the Motion passed (8-0)*

### **AMENDMENT #1**

*Councilor Hill MOVED, that the Lebanon City Council hereby approves Zoning Amendment #1 as presented in the January 16, 2019 Council Agenda Packet and as further modified with the addition of a double “\*\*” following the 45’ height maximum limitation reading as follows: \*\*55’ is allowed for any property within the Central Business District that is located in downtown Lebanon and is adjacent to the Mascoma River; and/or is adjacent to one or more of the following primary streets: North, South, East, and West Park Streets, Hanover Street, High Street, Mechanic Street, Mascoma Street, Bank Street, Campbell Street, and Spencer Street; and/or is adjacent to any other street that intersects one of the afore-mentioned primary streets.*

*Seconded by Councilor Below.*

*\*The vote on the Motion passed (8-0)*

### **AMENDMENT #2**

*No action was taken on Amendment #2.*

### **AMENDMENT #3**

*Councilor Hill MOVED, that the Lebanon City Council hereby approves Zoning Amendment #3 as presented in the January 16, 2019 Council Agenda Packet.*

*Seconded by Councilor Bronner.*

*\*The vote on the Motion passed (7-1). Councilor Heistad voted nay.*

### **AMENDMENT #7**

*Councilor Winny MOVED, that the Lebanon City Council hereby approves Zoning Amendment #7 as presented in the January 16, 2019 Council Agenda Packet.*

*Seconded by Councilor Smith.*

*Councilor Hill MOVED that the MOTION be tabled until the 2<sup>nd</sup> Council Meeting in February.*

*Seconded by Councilor Bronner.*

*\*The vote on the Motion passed (6-2). Councilors Winny and Smith opposed.*

### **AMENDMENT #9**

*Councilor Hill MOVED, that the Lebanon City Council hereby approves Zoning amendment #9 as presented in the January 16, 2019 Council Agenda Packet.*

*Seconded by Councilor Bronner.*

Assistant Mayor McNamara requested Deed Restrictions be placed on this property if it is sold in the future.

*\*The vote on the MOTION passed (8-0)*

**8. OLD BUSINESS:**

**A. PRESENTATION OF SECOND READING TO AMEND ORDINANCE #18, SALARY PLAN, ARTICLE II, NON-AFFILIATED EMPLOYEES (GWI)**

On January 2, 2019, the City Council scheduled a public hearing for February 6, 2019 for the purpose of receiving public input to be followed by action to adopt the proposed amendment of Ordinance No. 18, Salary Plan, Article II, Non-Affiliated Employees. The first of three presentations were recognized; the third presentation will follow on February 6. The City Council is now asked to recognize the **second** of three presentations.

**ACTION**

*Chair Below MOVED, that the Lebanon City Council recognizes the second of three presentations to amend Ordinance No. 18, Salary Plan, Article II, Non-Affiliated Employees, by replacing the current language with “Employees shall be paid in accordance with the accompanying pay plan effective first pay period of 2019 (12/23/18) to the last pay period of 2019 (12/21/19) and with the personnel rules and regulations implemented under Section 419:51 of the Charter of the city of Lebanon.”*

*The compensation and classification schedule that follows includes a 2.6% General Wage Increase.*

Non-Affiliated Employees					
2019					
2.60%					
Grade	Position Title	Hourly		Weekly	
		Minimum	Maximum	Minimum	Maximum
1	-	\$16.26	\$21.96	-	-
2	Custodian Department Secretary	\$17.24 -	\$23.27 -	- -	- -
3	Airport Maintenance Worker Custodian I	\$18.27 -	\$24.67 -	- -	- -
4	Library Assistant	\$19.37	\$26.15	-	-
5	-	\$20.53	\$27.71	-	-
6	-	\$21.76	\$29.37	-	-
7	Administrative Secretary Assessing Clerk Assistant City Clerk Assistant Human Services Director Communications Specialist Library Administrative/Technical Assistant	\$23.06 - - - - -	\$31.14 - - - - -	- - - - - -	- - - - - -
8	Administrative Assistant Benefits Coordinator/Payroll Specialist Deputy City Clerk Deputy Tax Collector	\$24.45 - - -	\$33.01 - - -	- - - -	- - - -
9	Executive Assistant Information Technology Librarian	\$26.89 -	\$36.30 -	- -	- -
10	Financial Analyst Human Services Director Tax Collector	\$29.58 - -	\$39.93 - -	\$1,183.18 - -	\$1,597.28 - -
11	Deputy Library Director	-	-	\$1,302.61	\$1,758.56
12	City Clerk Deputy Finance Director Prosecuting Attorney	- - -	- - -	\$1,380.59 - -	\$1,863.63 - -
13	Airport Manager Assistant Fire Chief Deputy Police Chief Human Resources Director Recreation Director	- - - - -	- - - - -	\$1,463.49 - - - -	\$1,975.67 - - - -
14	Assistant Director/Public Works Chief Assessor Library Director	- - -	- - -	\$1,551.31 - -	\$2,094.27 - -
15	Deputy City Manager	-	-	\$1,644.47	\$2,219.85
Grade	Position Title	Hourly		Weekly	
		Minimum	Maximum	Minimum	Maximum
16	Chief of Police Director of Planning and Zoning Director of Public Works Finance Director Fire Chief	- - - - -	- - - - -	\$1,742.97 - - - -	\$2,352.82 - - - -

*Seconded by Councilor Hill.*

*\*The vote on the MOTION was unanimous (8-0).*

**B. DISCUSSION & DECISION RELATIVE TO WATER & SEWER RATE STRUCTURE**

Mr. Jim Donison (Public Works Director), Mr. Jay Cairelli (Assistant Public Works Director) and Mr. David Fox (Raftelis) came before the Council to represent the above discussion. Mr. Donison presented a brief history of the project noting that at the August 15, 2018 meeting, the City Council was presented with the City of Lebanon Water and Sewer Rate Study Report completed by Raftelis, Inc. The Study outlined the City’s current Financial Plan (Revenue Requirements & Revenues); future Capital Improvement Plan; and Debt Service Obligations. Based on the findings included in the Study, Raftelis

outlined the potential future rate adjustments to meet the financial plan and offered three Rate Structure Options for consideration.

During the August 15th discussion, a number of questions were presented by members of the Council for which data was gathered, and a memo compiled for review at the September 19th meeting. Raftelis Manager David Fox was not in attendance on September 19th. Additional questions were posed and forwarded to Mr. Fox for answering. A follow-up memo was provided on October 11, 2018, which was forwarded to the Council as part of the October 17, 2018 agenda packet. Due to unforeseen circumstances, discussion on this topic was postponed until now.

Due to the complexity of the topic and the length of time between review/discussion, the Council was again provided with all previous information, plus some additional materials to further address previous questions. Mr. Fox presented an in-depth City of Lebanon Water and Wastewater Financial Planning & Rate Study PowerPoint presentation, which was included in the January 16, 2019 agenda packet. Follow-up in-depth analyses and answers to the Council's questions from August 15, 2018 and the Final 2018 Water & Sewer Rate Study Report from August 2, 2018 were also included in the agenda packet.

Councilor Smith clarified that the reasoning behind his previous requests was to try and get more equitability in the rate structure while not penalizing high-end users and not trying to subsidize residential meter sizes. In response to Councilor Smith's question on equitability, Mr. Fox explained his views regarding rate structures and the impact on residential customers. He also noted that revenue stability and a unified rate structure, along with conservation, should be factored in. In his opinion, option B would be equitable but may not result in customer impacts that the Council would be happy with. Lengthy discussions took place regarding fair share of increases, which included billing costs, meter sizes and costs, customer service related costs, adding capacity and infrastructure to the system, adding a two-tiered system for residential customers, and potential impact/unexpected consequences on both residential and commercial users, including multifamily properties.

It was also suggested that billing frequency for water/sewer be issued monthly to lessen the impact of fees on residents, which should be a separate Council discussion in the future.

## **ACTION**

*Councilor Hill MOVED, that the Lebanon City Council hereby acknowledges the conclusions contained in the August 2, 2018 City of Lebanon Water and Sewer Rate Study Report completed by Raftelis, Inc., and directs the City Manager to implement the rate option presented to the City Council on page 114 of the January 16, 2019 City Council Agenda packet.*

*Seconded by Councilor Bronner.*

*\*The vote on the MOTION passed unanimously (8-0).*

**C. WESTBORO YARD-** Discussed in Manager's report.

## **9. NEW BUSINESS:**

### **A. REQUEST FOR EXCEPTION FROM CITY CODE CHAPTER 110, NOISE FROM SOUND AMPLIFICATION: TRUSTEES OF DARTMOUTH COLLEGE; TUCK WINTER CARNIVAL, MUNICIPAL AIRPORT, WEST LEBANON**

Ellen Arnold, Esq. represented the Trustees of Dartmouth College who requested a Sound Permit for the Tuck Winter Carnival being held at the Municipal Airport on Friday, February 22, 2019 and Saturday, February 23, 2019. The requested time of the two-night event is 8:00pm – 12:00am which requires Council approval.



A separate license agreement that specifies and regulates the details of the event will be completed through the normal administrative process.

Assistant Mayor McNamara recused himself from this discussion and asked Councilor Winny to act as Chair for this item.

**ACTION**

*Councilor Bronner MOVED, that the Lebanon City Council, in accordance with City Code Chapter 110, Noise from Sound Amplification System, §110-2, hereby authorizes Trustees of Dartmouth College – Tuck Winter Carnival, to utilize amplification equipment during the hours of 8pm and 12 Midnight on Friday, February 22, 2019 and Saturday, February 23, 2019, at the Lebanon Municipal Airport, West Lebanon.*

*Seconded by Councilor Smith.*

*\*The vote on the MOTION passed unanimously (7-0). Assistant Mayor McNamara was recused.*

Assistant Mayor McNamara returned as a regular member of the Council.

**B. AUTHORIZATION FOR THE CITY MANAGER TO SIGN A LEASE AGREEMENT BETWEEN THE CITY AND LEBANON OUTING CLUB FOR USE OF STORRS HILL**

Mr. Coats presented the background of the Lebanon Outing Club (LOC), which is an outside non-profit organization affiliated with the Lebanon Recreation and Parks Department utilizing City owned lands in its mission to provide recreational opportunities in the City. The LOC utilizes Storrs Hill Ski Area under a current agreement dated January 2000.

The updated lease has been reviewed by legal counsel. After some discussion regarding the use of the building by private parties, its use by the Lebanon & Hanover School Districts, and fee schedules, the following action place:

*Councilor Heistad MOVED, that the Lebanon City Council hereby authorizes the City Manager to execute the Lease Agreement between the City of Lebanon and the Lebanon Outing Club for the operation, management, and maintenance of Storrs Hill, 60 Spring Street, Lebanon, as outlined in the Lease Agreement included as part of the January 16, 2019 City Council Agenda Packet.*

*Seconded by Councilor Hill.*

*\*The vote on the MOTION passed unanimously (8-0).*

**C. AUTHORIZATION FOR THE CITY MANAGER TO SIGN A LICENSE AGREEMENT BETWEEN THE CITY AND UPPER VALLEY MOUNTAIN BIKE ASSOCIATION FOR USE OF THE PARKING AREA ADJACENT TO THE CITY'S SNOW STORAGE AREA, TAX MAP 90, LOT 27, MASCOMA STREET, LEBANON**

Mr. Coats presented the background of the Upper Valley Mountain Biking Association (UVMBA), which is an outside non-profit organization affiliated with the Lebanon Recreation and Parks Department utilizing City owned lands in conjunction with its mission to provide recreational opportunities in the City. The UVMBA, under an agreement with Dartmouth College, manages a series of trails throughout the “Landmark Lands,” one of which is accessed through a trailhead on a City-owned parcel of land on Mascoma Street Extension utilized for snow storage. The parcel is informally used as a parking area for those wishing to access the trail system from this location. To formalize the UVMBA’s use and maintenance of the area, the UVMB requested Council’s approval to enter into a license agreement. The agreement has been reviewed by legal counsel.

**ACTION**

***Councilor Hill MOVED, that the Lebanon City Council hereby authorizes the City Manager to execute the License Agreement between the City of Lebanon and the Upper Valley Mountain Biking Association for the use of a trailhead parking area on parcel 90-27, Mascoma St. Extension, Lebanon, as outlined in the Agreement included as part of the January 16, 2019 City Council Agenda Packet. Seconded by Councilor Winny.***

***\*The vote on the MOTION passed unanimously (8-0).***

**D. DISCUSSION AND SET PUBLIC HEARING FOR FEBRUARY 6, 2019:  
ESTABLISHMENT OF THE AIRPORT 1B/UPPER VALLEY TECH PARK TAX  
INCREMENT FINANCE DISTRICT.**

Discussion was postponed because some additional information came forward with regard to potential environmental constraints on the site.

**E. DISCUSSION AND SET PUBLIC HEARING FOR FEBRUARY 20, 2019: ORDINANCE  
#2019-02 TO AMEND CITY CODE CHAPTER 68, FEES, §68-15, ENUMERATION OF  
FEES, TO TEMPORARILY DECREASE SEPTAGE DISPOSAL RATES.**

It has been brought to the City’s attention that a regional septage hauler, currently handling 2+ million gallons per year, does not utilize our treatment plant due to the rates the City is charging compared to a facility where they transport their septage more than an hour away.

Based on discussions with the City Manager’s Office regarding the fees currently charged to septage haulers vs. the cost to manage the collection and treatment of septage, it has been requested that a pilot study be conducted to determine if our current rates (\$91/1,000 gallons from properties within Lebanon and \$136/1,000 gallons from properties outside of Lebanon) can be reduced while producing additional revenue. In order to complete this pilot study, an amendment is required to Chapter 68, Fees, of the City Code to temporarily reduce septage disposal rates.

Mr. Donison and Mr. Cairelli informed the Council about the DPW’s Operational Plan Part I.

**ACTION**

***Councilor Below MOVED, that the Lebanon City Council hereby schedules a public hearing for February 20, 2019, beginning at 7:00pm at the Lebanon Middle School, 3 Moulton Avenue, Lebanon, for the purpose of receiving public input and taking action on proposed Ordinance #2019-02, to amend City Code Chapter 68, Fees, §68-15, Enumeration of Fees, to temporarily decrease Septage Disposal Rates.***

***Seconded by Councilor Winny.***

***\*The vote on the MOTION passed unanimously (8-0).***

**10. REPORTS:**

**A. CITY MANAGER**

Mr. Mulholland informed the Council about the following:

- Success of holding neighborhood meetings
- Airport update: Director has turned in his retirement notice.
- 3 Seminary Hill Road update.
- City Hall renovations update.
- Lot #19 Hanover Street: Surplus property.
- Traffic/Parking issues that would be coming up with the renovations on City Hall, the Round-About and Mall construction. Plans are being prepared to notify businesses/residents.
- Prorated degradation fees will come before the Council on March 6, 2019.

- House Bill 352: State’s commitment to pay certain percentages of waste water projects. \$2.9 million owed to Lebanon has not been paid to date due to budgetary issues. If approved, it would provide the City with the potential for approximately \$7 million in additional funds.
- House Bill 135: Councilor Below presented an update to the Council.

**B. COUNCIL REPRESENTATIVES TO OTHER BODIES: None**

**11. FUTURE AGENDA ITEMS: None**

**12. NON-PUBLIC SESSION: None**

**13. ADJOURN.**

*Councilor Bronner MOVED for adjournment.*

*Seconded by Councilor Heistad.*

*\*The MOTION was unanimous (8-0).*

*The meeting was adjourned at 9:57 pm.*

Respectfully submitted,

Dona E. Gibson

Recording Secretary