



**LEBANON CONSERVATION COMMISSION  
REGULAR MEETING AGENDA  
West Meeting Room, City Hall  
Thursday, April 11, 2019  
7:00pm**

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**1. CALL TO ORDER:**

**2. APPROVAL OF MINUTES:**

**A. MARCH 14, 2019**

**Documents:**

[Concom\\_Item 2\\_3.14.19 Mins.pdf](#)

**3. PERMIT REVIEW: NONE**

**4. NON PUBLIC SESSION:**

The Lebanon Conservation Commission will convene in a non-public session under the terms RSA 91-A:3 II (d) Consideration of the acquisition, sale, or lease of real or personal property.

**5. STUDY ITEMS:**

**A. MASTER PLAN IMPLEMENTATION STATUS REPORTING – DRAFT  
CONTENT REVIEW**

**B. BIG NIGHT-SALAMANDER CROSSING PROJECT**

**C. OPEN SPACE PLAN UPDATE**

**6. COMMITTEE REPORTS:**

- A. Conservation Lands Monitors (Various Members)**
- B. Lebanon Biodiversity Group (D. Lacey)**
- C. Workshops & Educational Opportunities (Various Members)**

**7. OTHER BUSINESS:**

**8. FUTURE AGENDA ITEMS:**

Commissioners are welcome to contribute additional agenda items at least one week before the meeting.

**9. OPEN TO THE PUBLIC:**

**10. ADJOURNMENT**

*Agenda items are subject to presentation out of order due to removal of items or change in agenda sequence.*

**Any person with a hearing disability who wishes to attend this public meeting and needs the services of either a sign language interpreter or special equipment (FM**

system), please contact the Planning Office at 603-448-1457 at least 72 hours in advance so the City can make any necessary arrangements. For more information about what is happening with these applications and in the City, please visit our website at [www.lebanonnh.gov](http://www.lebanonnh.gov)

**AGENDA  
CONSERVATION COMMISSION  
APRIL 11, 2019**

**AGENDA ITEM #2  
APPROVAL OF MINUTES**

**MARCH 14, 2019**

DRAFT

LEBANON CONSERVATION COMMISSION  
REGULAR MEETING AGENDA  
Council Chambers, City Hall  
Thursday, March 14, 2019  
7:00 PM

**MEMBERS PRESENT:** Ernst Oidtmann (Vice Chair), Erling Heistad (City Council Rep.), Sarah Riley, Donald Lacey

**MEMBERS ABSENT:** Harrison Bourne (Chair), Susan Almy, Suellen Balestra (Alt.), Albert Miltner

**STAFF PRESENT:** Mark Goodwin (GIS Coordinator), Erica Brittner (Assistant City Engineer)

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- 1 **1. CALL TO ORDER – Vice Chair Oidtmann called the meeting to order at 7:17 PM.**  
2  
3 **2. APPROVAL OF MINUTES:** February 14, 2019  
4 Clarifications: Page 1, line 32: remove “the main parking lot” and change to “lot 20”; Page 2, Line  
5 6: remove “They” and replace with “The consultants” and remove “It was” and replace with “They”;  
6 Page 2, lines 37-40: remove “The Association is willing to take responsibility for keeping the trails in  
7 repair for Lebanon. He agreed that many of the trails are ideal for bikes and there are portions of the  
8 trails that are not suitable for bikes.” and replace with “Mr. Riordan indicated that some of the areas  
9 being discussed are suitable for bikers, but other areas are currently restrictive for wheeled vehicles  
10 and bikes.”; Page 2, line 39: remove “They” and replace with “ The Upper Valley Mountain Bike  
11 Association will”; Page 2, line 41: replace “He” with “Mr. Riordan”; Page 2, line 49: remove “After  
12 an extensive discussion the Commission determined that Lebanon doesn’t have a trail committee.”  
13 replace with “There was a lengthy discussion about the proposal. It was mentioned that Lebanon  
14 does not have a Trail Committee.”; Page 3, lines 1-2: remove the sentence “Trail easements that are  
15 not connected to a conservation easement are outside of the work the Commission has been involved  
16 with historically.”; Page 3, line 8: change “Trails” to “Trust.” Page 3, line 13: change “Some  
17 member” to “Mr. Donald Lacey and Ms. Sarah Riley” and change “Notley” to Knotweed”; Page 3,  
18 lines 33-34: change “In the future it may involve” to “The Trust will be asked to consider”  
19  
20 *Ms. Riley MOVED to approve the February 14, 2019 Minutes as amended and presented in the*  
21 *March 14, 2019 agenda packet.*  
22 *Seconded by Councilor Heistad.*  
23 *\* The Vote on the MOTION passed (3-0-1). Vice Chair Oidtmann abstained because he was not*  
24 *present at this meeting.*  
25  
26 **3. PERMIT REVIEW:**  
27  
28 **A. CITY OF LEBANON- Review and Comment on NHDES Wetland Standard Review**  
29 **Application.**  
30 The project is for the replacement of undersized twin culverts on Stevens Road, with a 57"x38"  
31 pipe arch culvert. The minor impact project in review includes 2,190 sq. ft. of impact, including  
32 2,000 sq. ft. of permanent impact and 190 sq. ft. of temporary impact. The property is located at  
33 9 Eagle Ridge Dr and 0 Stevens Rd, Lebanon, NH Tax Map 52 Lots 16 & 18. **CC#2019-03 NH**  
34 **DES File # 2019-00634**  
35

1 Ms. Erica Brittner represented the item above. She reviewed the documents included in the March 14,  
2 2019 agenda packed with the Commission: the focus being on what would be required for replacement of  
3 the failed culverts. She said the City will be receiving FEMA funds, and this is one of the areas being  
4 looked into, noting permission was given from DES (Department of Environmental Services) to do this  
5 permanent fix.  
6

7 Mr. Carl Porter (53 Stevens Road, Lebanon, NH) informed the Commission where the drainage runoff  
8 would go through the culverts by his home before feeding into Blodget Brook. After explaining the costs  
9 his family has already incurred for repairs to drainage on his property, he recommended that the new  
10 culverts not have any unintended consequences that would adversely impact his land.  
11

12 **ACTION:**

13  
14 **Mr. Lacey *MOVED*** that the Conservation Commission recommends the New Hampshire DES  
15 approve the Wetland Minor Dredge and Fill Application for a project for the replacement of  
16 undersized twin culverts on Stevens Road, with a 57" inch x 38" pipe arch culvert. The minor  
17 impact project in review includes 2,190 sq. ft of impact, including 2,000 sq. ft. of permanent impact  
18 and 190 sq. ft. of temporary impact. The property is located at 9 Eagle Ridge Dr. and 0 Stevens  
19 Road, Lebanon, NH, Tax Map 52, Lots 16 & 18. CC#2019-03 NH DES File 2019-00634.  
20

21 The recommendation was made with the following conditions:

- 22  
23 1. Appropriate siltation/erosion/turbidity controls shall be in place prior to construction, shall be  
24 maintained during construction and remain in place until the area is stabilized. Silt fences  
25 must be removed once the area is stabilized.  
26
- 27 2. There should be no introduction or spread of invasive species.  
28
- 29 3. The Contractor shall have appropriate oil spill kits on site and readily accessible at all times  
30 during construction and each operator shall be trained in its use.  
31
- 32 4. All refuelling of equipment shall occur outside of surface waters or wetlands during  
33 construction.  
34
- 35 5. Within three days of the last activity in an area, all exposed soil areas, where construction  
36 activities are complete, shall be stabilized by seeding and mulching during the growing season,  
37 or if not within the growing season, by mulching with tack on slopes steeper than 3:1 or  
38 netting/matting and pinning on slopes steeper than 2:1.  
39
- 40 6. All areas cleared of vegetation to be revegetated as quickly as possible.  
41
- 42 7. Dredged material shall be placed outside of the jurisdictional wetland area.  
43
- 44 8. Conservation Mix shall be used in the event of reseeding & straw as opposed to hay for  
45 proposed mulching.  
46
- 47 9. Ensuring that an excessive amount of rip-rap, beyond what is calculated as necessary, for the  
48 project not be used.  
49

50 *Seconded by Ms. Sarah Riley.*

51  
52 The Commission discussed the containment of invasive species.  
53

1 *\*The vote on the MOTION passed unanimously (4-0).*

2  
3 **4. STUDY ITEMS:**

4  
5 **A. Review and Comment to City Council re: Amendment to City Code Chapter 52,**  
6 **Conservation Land Regulations, to permit archery on certain conservation land(s).**

7  
8 The Commission reviewed the background of this proposal, as presented in the March 14, 2019 agenda  
9 packet, which included a memo from Deputy City Manager Paula Maville and the proposed changes (red-  
10 lined) to Chapter 52: Conservation Land Regulations.

11  
12 Councilor Heistad said the City cannot regulate the use of firearms because that is done under State  
13 regulations but noted there is nothing in the State regulations that states the City cannot regulate how  
14 bows and arrows are used.

15  
16 After lengthy discussions regarding the pros/cons of using bows/arrows on Conservation Land vs.  
17 privately owned property, allowed Archery Club Ranges and available Fish & Game Ranges, the  
18 following action took place:

19  
20 Councilor Heistad first moved that the Conservation Commission recommends to the Lebanon City  
21 Council that they take no action to Amend Chapter 52, Conservation Land Regulations, but continue to  
22 have cross bows and bows prohibited on City Conservation Land except during hunting season. After  
23 some discussion, the motion was withdrawn and restated as below:

24  
25 **ACTION:**

26  
27 ***Mr. Lacey MOVED* that with reference to the proposed Amendment to the City Code Chapter 52,**  
28 **Conservation Land Regulations, to permit archery on certain Conservation Lands, the**  
29 **Conservation Commission recommends no change to Chapter 52.**

30  
31 *Seconded by Ms. Riley.*

32 *\*The Vote on the MOTION passed unanimously (4-0)*

33  
34 **B. Master Plan Implementation Status Reporting Responsibilities.**

35  
36 Ms. Riley said the goal for this meeting was to select 15 items from the Chapter 52 Action/Strategies Plan  
37 of the City's Master Plan. The Commission discussed and selected the following Action/Strategy items  
38 from approximately 85 items mentioned under the Chapter 52, Action/Strategy Plan as developed by the  
39 Planning Department. (Note: Each Commission member has a copy of, or access to, the Chapter 52  
40 Action/Strategy Plan that they can referred to for complete details of what is included below.)

41  
42 Outcome 1:

- 43     • Action 1  
44     • Action 2  
45     • Action 5  
46     • Action 6  
47     • Action 10  
48  
49

- 1 Outcome 2:  
2 • Strategy 2  
3 • Strategy 5  
4 • Strategy 24  
5 • Action 14  
6 • Action 16  
7 • Action 17  
8 • Action 18  
9 • Action 23

10  
11 Ms. Riley said that she will not be present at the April meeting but will have written reports on the above  
12 for the Commission to review.

13

- 14 **5. COMMITTEE REPORTS: None.**  
15 A. Conservation Lands Monitors (Various Members):  
16 B. Lebanon Biodiversity Group (D. Lacey):  
17 C. Workshops & Educational Opportunities (Various Members):

18

19 **6. OTHER BUSINESS: No Discussion.**

20

21 **7. FUTURE AGENDA ITEMS: None.**

22

23 **8. OPEN TO PUBLIC: No members of the public spoke.**

24

25 **9. ADJOURNMENT:**

26

27 *Vice Chair Oidtmann MOVED to adjourn the meeting at 9:36 PM.*

28 *Seconded by Councilor Heistad.*

29 *\* The Vote on the MOTION passed unanimously (4-0).*

30

31 Respectfully submitted,  
32 Dona E. Gibson  
33 Recording Secretary

34